

# **CONSTITUTION AND BY-LAWS**

## **of the**

# **Northwest Iowa Bandmasters Association**

### **ARTICLE I – Name**

The name of this organization shall be the Northwest Iowa Bandmasters Association.

### **ARTICLE II – Purpose**

The Northwest Iowa Bandmasters Association (a district of the Iowa Bandmasters Association) is organized exclusively for educational purposes; to promote, encourage, enhance, and improve the interest in and quality of band music in Iowa, and including for such purposes the distribution of funds only to organizations that qualify as exempt under section 501 (c) (3) of the Internal Revenue Law.

### **ARTICLE III – Membership and Dues**

Membership in this association shall consist of four classifications. (1) Active membership shall be available to any person engaged in directing bands or teaching instrumental music. (2) Associate membership shall be available to any person or firm interested in instrumental music. (3) Retired membership shall be granted to any band director or teacher of instrumental music who has retired from active teaching or conducting. This classification may continue full membership. (4) Student membership shall be granted to any person enrolled in a university or college in an instrumental music curriculum pursuant to the teaching of instrumental music. Only active and retired members will be allowed to vote. Dues shall be paid annually on or before October 1 of each calendar year. The amount of dues shall be \$10 for active membership (FREE for 1st Year Teachers), \$10.00 for associate membership, FREE for retired membership, and FREE for student membership. Student members must be a member of the state IBA to receive free membership in Northwest Iowa Bandmasters Association. Participation in Northwest Iowa Bandmasters Association activities will be incumbent upon each director belonging to both the Northwest Iowa Bandmasters Association and the Iowa Bandmasters Association.

### **ARTICLE IV – Officers**

The officers of this organization shall be the President, President-Elect, Secretary, and Treasurer. The President shall preside at all meetings. The President-Elect shall assist the President in carrying out the duties of the office. The Secretary will carry on correspondence, take minutes at each meeting, and report the minutes from the previous meeting. The Treasurer will handle all funds, pay bills, and give proper accounting of the same at each meeting in addition to transacting the normal duties of the office. The Immediate Past President shall advise the Executive Board in an “ex-officio” role and assist the President at the latter’s request.

## **ARTICLE V – Election of Officers**

The office of President-Elect will be voted on and elected at the May meeting on each odd-numbered calendar year starting in May 2021. The President-Elect will serve a two-year term prior to progressing to serve a two-year term as President. The Secretary position shall be a three-year term voted on and elected at the May meeting on a calendar year preceding the Treasurer election year, starting in May 2020. The Treasurer position shall be a three-year term voted on and elected at the May meeting on calendar years where the last two digits are divisible by three, starting in May 2012. The Treasurer and Secretary positions will not have term limits. Terms for each office will begin/end at the conclusion of the May meeting. The May meeting is held at the Iowa Bandmasters Conference or an acceptable alternative location.

## **ARTICLE VI – Executive Board**

The Executive Board shall consist of the President, President-Elect, Secretary, and Treasurer. Meetings of this group may be called by the President. The Executive Board shall approve payment of all bills and assist the President in conducting the affairs of the Northwest Iowa Bandmasters Association. The Executive Board shall have the power to fill a vacancy of an elected office. The Immediate Past President shall advise the Executive Board in an “ex-officio” role and assist the President at the latter’s request.

## **ARTICLE VII – Board of Directors**

The Board of Directors will consist of the public relations chairperson, the elementary band affairs chairperson, the marching band affairs chairperson, the concert band affairs chairperson, the college affairs chairperson, the student affairs chairperson, the jazz affairs chairperson, the junior high/middle school affairs chairperson, the mentorship affairs chairperson, the research and development chairperson, and the Major Landers chairperson. The Board of Directors will serve as an advisory group for the Executive Board. Each chairperson will serve a three-year term. Chairpersons will be voted on and elected at the May meeting. Incomplete terms shall be filled at the behest of the President. In addition, the Board of Directors will include the appointed position by the President of the membership chairperson.

## **Article VIII – Election of Committee Positions**

Elections for all committee positions within the Northwest Iowa Bandmasters Association will be voted on and elected at the May meeting. Each committee position will have a term of three (3) years. There are no term limits for any committee position. Elected positions will assume the new position at the conclusion of the event or the conclusion of the May meeting. The May meeting is held at the Iowa Bandmasters Conference or an acceptable alternative location. Incomplete terms shall be filled at the behest of the President.

## **ARTICLE IX – Districts**

The Northwest Iowa Bandmasters Association District shall consist of the following counties: Buena Vista, Carroll, Cherokee, Clay, Crawford, Dickinson, Ida, Lyon, Monona, O-Brien, Osceola, Plymouth, Sac, Sioux, and Woodbury. Only students whose director or teacher is a paid up member in good standing of the Northwest Iowa Bandmasters Association and the Iowa Bandmasters Association may participate in activities sponsored by the Northwest Iowa Bandmasters Association and the Iowa Bandmasters Association.

## **ARTICLE X – Quorum**

Simple majority of the active members shall constitute a quorum to transact the business of the Association at the September, January and May meetings. A simple majority of the Executive Board shall constitute a quorum of the board.

## **ARTICLE XI – Annual Audit**

In lieu of an annual audit, the books will be open for review to the membership at the September meeting.

## **ARTICLE XII – Amendments**

These By-Laws may be amended at any official meeting of the membership by a vote of two-thirds of the members present. An amendment must be presented in writing before a vote may be taken.

## **ARTICLE XIII – Parliamentary Authority**

The rules contained in the current edition of Robert's Rules of Order shall govern the Association in all cases to which they are applicable and in which they are not inconsistent with these by-laws and any special rules of order the association may adopt.

## **Article XIV – Dissolution**

This Association may be dissolved by a two-thirds (2/3) vote of those present and entitled to vote at any membership meeting or special meeting called for that purpose. Upon dissolution, the Executive Board, after making provisions for the payment of all liabilities of the Association by distribution to such organization or organizations organized and operated for purposes comparable to this Association and exempt from Federal Income Tax under section 501 (c) (3) of the Internal Revenue Code of 1954 (or of corresponding provision of any subsequent Internal Revenue law). All remaining funds will be distributed equally among school districts that are current members of this Association.

## **Article XV– Non-Profit Organization**

No part of the net earnings of the Association shall inure to the benefit of or be distributable to its members, officers or other private person except that the organization shall be authorized and

empowered to pay reasonable compensation for services rendered and to make payments and distributions in furtherance of the purposes set forth in Article II hereof. No substantial part of the activities of the Association shall be the carrying on of propaganda, or otherwise attempting to influence legislation and the Association shall not participate in or intervene in any political campaign on behalf of any candidate for political office. Furthermore, that the Association will abide by section 501 (c) (3) of the Internal Revenue Code of 1954 and any subsequent corresponding section of the same.

## **ARTICLE XVI –Tax Exempt Status**

Notwithstanding any other provisions of these articles. The Association shall not carry on any other activities not permitted to be carried on (a) by an association exempt from federal income tax under section 501 (c) (3) of the Internal Revenue Code of 1954 (or any subsequent corresponding provisions of future United States Internal Revenue Law) or (b) by an association, contributions to which are deductible under section 170 (c) (2) of the Internal Revenue Code of 1954 (or the corresponding provisions of any future United States Internal Revenue Law).

Revised January 2012  
Addendum September 2015  
Revised May 2020